2016 Alpha Epsilon Annual Meeting Agenda
ASABE Annual International Meeting – Orlando, Florida
Sunday, July 17 - 4:00 pm to 5:00 pm; Fiesta 1

1. Call to Order – 4:11 pm by Jaime

2. Roll Call (Executive Council and Member Introductions) – quorum not met
   Jaime Thissen – Univ of Illinois
   Alicia Modenbach – Univ of Kentucky
   Xiuhua Jia – North Dakota State Univ
   Glen Peterson – North Dakota State Univ

3. Reading and Approval of 2015 Meeting Minutes – tabled, will send out via electronic ballot for approval

4. Reading of Secretary-Treasurer’s Report (Alicia Modenbach) - attached

5. Old Business
   a. Chapter Awards
      i. Update on new rule: “A chapter cannot win the same award in consecutive years given that there are multiple applicants for the award.”
      ii. Updates to award application – quality should be improved, grammatical errors, lifting information directly from AE website and not citing, discussion of whether awards should be given if judging committee do not deem them of high quality; quality of some applications surprising since chapter advisors and department heads sign off on application; very positive feedback about some applications; applications will go out earlier to students and what improvements can be made on applications will be discussed; question raised about whether written feedback from judging committee can be sent to each applicant?
      iii. Announced at student awards breakfast – people were encouraged to attend the Student Awards Breakfast on Wednesday morning
   b. Scholarship/Travel Awards – new travel award offered starting in 2015 to get the AE officers to the annual meeting; discussion of other award opportunities - AE Scholars program for alumni?, endowment through ASABE ($25,000 minimum required) probably not feasible at this point; recognition similar to YPC’s Friend of YPC

6. New Business
   a. Presentation and discussion of chapter activities
      i. NDSU – started peer mentor program – instructor who teaches 1st semester course integrated into course, have juniors and seniors meet with freshmen students to help boost freshmen retention
      ii. Univ of Illinois – career services workshop, exchange resumes and receive feedback; blood drives; book drive
      iii. VA Tech – new project seed money, hosting discussions on how to improve experiences within department, organizing social events for students; field scale research project clean-up
   b. Officer Elections
i. Secretary-Treasurer – Alicia nominated and accepted to fulfill remainder of term; electronic ballot to be sent out with an additional call for nominations

ii. Vice President – call for nominations will be sent via email

7. Announcements
   a. Chapter Awards Presentations –
      a. Most Improved – Illinois
      b. New Project Seed – VA Tech
      c. Most Outstanding - NDSU
   b. Web site updates – send updated information for your chapter to Jaime Thissen; what can individual chapters do to keep websites updated? Jaime to reach out to active chapters to get contact info updated
   c. Door Prize Drawings – it was decided by those in attendance that the six gift cards would go to Glen Peterson, one to each award winning chapter and two officers in attendance

8. Adjournment – adjourned at 5:08 pm

Minutes respectfully submitted by Alicia Modenbach on 7/28/2016
2016 Alpha Epsilon’s Treasurer’s Report

Balance June 30, 2015 $ 20,410.31

Disbursements
Awards $ 850.00
ACHS Dues $ 357.00
ASABE Admin Fees $ 2,680.99
Officer Reg/Reimburse $ 793.70
Misc Withdrawals $ 20.90
TOTAL $ 4,702.59

Receipts
Initiate Dues $ 5,313.00
Interest $ 82.45
Misc Deposits $ -
TOTAL $ 5,395.45

Current Balance $ 21,103.17 (As of June 30, 2016)

Net Gain/Loss $ 692.86

Notes on expenditures/receipts in 2015-2016

- ASABE Admin Fees higher than normal because included two years of fees (2015, 2016), an order to replace initiate certificate inventory and web hosting fees
- New expense - first year officer registration reimbursement policy in place
- Initiate dues deposited in 2015-2016 higher than normal because includes many dues from 2014-2015 initiation cycle (average about $2850/year since 2010)

New Members:
147 in 2015
109 in 2016 (as of May 11, 2016)
Average about 155 new members/year since 2010

Report respectfully submitted by Alicia Modenbach on Tuesday, July 12, 2016