2015 Alpha Epsilon Annual Meeting Agenda and Minutes
ASABE Annual International Meeting – New Orleans, Louisiana
Sunday, July 26 - 4:00 pm to 5:00 pm; Mardi Gras A – 3rd Floor

1. Call to Order- call to order at 4:00 pm
   a. Introduction of Executive Council:
      i. President – Christan Whysong
      ii. Vice President – Jaime Thissen
      iii. Secretary/Treasurer – Tim Mains

2. Roll Call (Member Introductions)
   a. Sarah Richard – Auburn University
   b. Aaron Shearer
   c. Erin Menzies – Cornell University
   d. Juan Vargas-Ramirez – North Dakota State University
   e. Holly Enlow – University of Kentucky
   f. John Evans – University of Kentucky
   g. Nicole Koeninger – University of Kentucky
   h. Ewumbua Monono – North Dakota State University
   i. Ryan McGehee – Auburn University
   j. Sushil Adhikari – Auburn University
   k. Tiffany Messer
   l. Brian Luck – University of Wisconsin-Madison
   m. Carl Bern – Iowa State University
   n. Aaron Turner – University of Kentucky
   o. Xinhua Jia – North Dakota State University
   p. Rachel Noaon
   q. Tony Wamono – North Dakota State University
   r. Debjit Roy – North Dakota State University
   s. Amanda Hickman – University of Kentucky
   t. Tim Mains – (University of Kentucky) Alumnus
   u. Jingyi Sun – North Dakota State University
   v. Christan Whysong – (Virginia Tech) Alumna

3. Reading and Approval of 2014 Meeting Minutes
   a. Brian Luck moved to accept 2014 meeting minutes
   b. Nicole Koeninger seconded
   c. Motion passed

4. Reading of Secretary-Treasurer’s Report
   a. Report read by Tim Mains
   b. Account balance as of May 31, 2015: $20,403.60
   c. New Members
      i. 113 in 2014
      ii. 92 in 2015
   d. Brian Luck moved to accept the report
   e. Tiffany Messer seconded
   f. Motion passed
5. Old Business
   a. Scholarship/Travel Awards (National Officers ASABE Registration, other)
   b. Committee for AE funds
      i. Xinhua Jia and Ryan McGee were nominated to serve on the committee
      ii. Possible ideas include: Travel scholarship, Endowed foundation scholarship within society, Actual scholarship
   c. How to get more people more involved
      i. Ask Undergrads to join the committee
      ii. Alumni could participate and may give a different perspective

6. New Business
   a. Roundtable discussion of chapter activities
      i. Auburn University
         • Weren’t very active
         • Doing more
         • 1st Biosystems engineering career fair
         • Goal: Connect students with research experiences
         • Movie nights
      ii. North Dakota State University
         • Small numbers- 5 to 6 mainly grad student
         • Number of initiates increasing
         • Sweet corn fund raiser
         • Low retention
         • Starting a mentorship program- implementation this fall
         • Informal grad student activities
         • Grad student social with faculty and students
   b. Eligibility for chapter awards (winning consecutive years) discussion
      i. Talk about “A chapter cannot win the same award in consecutive years given that there are multiple applicants for the award”
      ii. Move to change the chapter awards to the previous wording
         • Moved by Sushil Adhikari
         • Seconded by North Dakota State University representative
         • Motion passed

7. Announcements
   a. Chapter Awards Presentations
      i. Most Outstanding Chapter: Virginia Tech
      ii. New Project Seed Project: University of Illinois
      iii. Most improved Chapter: Auburn University
      iv. Suggestion: Put summary of winners for each award on the website
   b. Web site updates
      i. Website has been updated with information sent by chapters who responded to the request for updated information. Please send any more updates to Christan.
   c. Vice President election will occur at the 2016 meeting
   d. Door Prize Drawing Winners:
      i. Sarah Richard
      ii. Aaron Shearer
iii. Erin Menzies
iv. Juan Vargas-Ramirez
v. Holly Enlow
vi. John Evans

8. Adjournment
   a. Motion to adjourn by Brian Luck
   b. Seconded by Tiffany Messer
   c. Motion passed

Minutes respectfully submitted by Timothy Mains and Christian Whysong.