

# ASABE MEMBERSHIP DEVELOPMENT COUNCIL CONFERENCE CALL

November 19, 2008

## Minutes

Present: Sonia Jacobsen, Grace Danao, Becky Meyer, Randy Raper, Grant Clark, Ted Funk, John Eisenmann, Jimmy Bartlett, Joe Zulovich, Bill Ritter, Tom Brumm, David Hard, Keith Tinsey, Bosoon Park, Rick Koelsch and Mark Crossley

The meeting was called to order at 3:05 p.m. EST.

Sonia Jacobsen began the call by welcoming everyone. A list of those MDC members present was confirmed. She then asked for additions or changes to the agenda. There were none. It was also noted that a quorum of Council members was present.

### Approval of 2008 Providence Meetings Minutes (Attachment A)

Motion: To approve the minutes from the June 29 and July 3 MDC meetings as written.  
Seconded and passed.

### Confirmation of E-Mail Ballots

Motion: To affirm the e-mail ballot from 8/26 to create an Educational Community within ASABE.  
Seconded and passed.

Motion: To affirm the e-mail ballot from 9/29 to approve the ASABE Cooperative Membership Agreement Graduated Dues Policy for Organizations from Developing Nations.  
Seconded and passed.

Motion: To affirm the e-mail ballot from 10/28 to create an International Preprofessional Community with ASABE.  
Seconded and passed.

### Budget Report

2008 Forecast: We're looking at an approximate \$90,000 deficit for 2008, mainly falling within the Meetings department, more specifically attributed to the Providence meeting.

2009 Proposed: At this time, the ASABE Board of Trustees has approved an essentially balanced budget for 2009 with an \$815 deficit. The three budget items discussed by the MDC in Providence have all been included in the budget. They include: \$500 for a CPD speaker at the Reno meeting from the Young Professionals Community; \$6,300 to support ABET accreditation activities from ED-204 Engineering and Technology Committee; and \$5,000 to support 15 Ag PE Exam webinars from PEI.

### E-Week Planning Progress

Planning to take full advantage of ASABE's major sponsorship of E-Week continues, thanks to the diligent efforts of committee members Grace Danao, Audrey Alexander, Chris Butts, Dolores Landeck and Mark Crossley. Planned activities include: nominating five members under 30 for the New Faces of Engineering project; participation in Family Day (2/09) at the National Building Museum in Washington, DC – an outreach program showcasing engineering careers for middle and high school students; the Future City competition where teams of middle school students design cities of the future with food sustainability in

mind; and urging members to log in their volunteer outreach hours for the One Million Hours Initiative on the E-Week Web site. Grace Danao is taking leadership for an activity for Family Day and has a hands-on carbon cycle game in development. Ten candidates were nominated by sections for the New Faces of Engineering project – thank you to sections for those submissions. Dolores Landeck attended the planning meeting for E-Week in October 2008 and received a very warm welcome. Apparently it has been many years since a new sponsor joined the E-Week committee.

#### Recent BOT Overview

- 2010 strategic planning opportunities and threats have been set. These should be sent to the councils soon.
- Due to the downturn in the economy, there will be no Initiative Fund for 2009.
- Jim Dooley appointed a committee of three to look at how we define the disciplines of agricultural engineering and biological engineering and how we might use them consistently. They will gather information from university programs and others and report back at the April 2009 BOT meeting.
- The PAKS study began in October 2008 for the agricultural engineering exam, chaired by Bob Gustafson.
- Meetings continue on the efforts to establish a biological engineering PE exam.
- 25 mentoring pairs have been set up for the Agricultural PE exam, with recent takers offering support to those considering taking the AG PE exam.
- The next three items were also discussed, but warranted further explanation.

#### ABE Enrollment & Degree Data Collection Project

The BOT accepted a resolution (Attachment B) that the MDC gather enrollment and degree data for engineering and technology programs for US & Canada by the end of 2009 and other global programs by the end of 2010. Mark will lead this effort with the help of ED-210 probably through a Zoomerang survey. The US and Canadian data should not be a problem, but the rest will be a challenge.

#### Cooperative Membership Agreement Policy Standardization - Cooperative Membership Agreement Updates

The BOT requested that the MDC come up with a standard policy and updated model cooperative membership agreement by the April 2009 BOT meeting. To date, cooperative membership agreements have been handled on a case-by-case basis and they'd like to see it more formalized with standard language. Mark will begin work on this in the coming months and will be in touch with the MDC for their feedback.

The cooperative membership agreement with AGICA – the Chilean society of agricultural engineers has been signed by both parties and work may now begin on developing a membership application acceptable to both parties. This will happen in the very near future.

#### Community Creation Policy

The BOT has also requested that the MDC develop a policy and instructions on how a community is formed within ASABE. Again, they'd like to see this process formalized. Mark will work on this effort and will run it past the MDC.

#### Headquarters Report & Member Statistics

Mark overviewed member statistics highlights contained in the Headquarters Report given to the BOT at their recent meeting (Attachment C).

#### May 2009 Conference Call Meeting

A date and time for the next conference call meeting has not yet been established, but will be within the next few weeks.

With no further business before the MDC, the following motion was made:

Motion:            To adjourn the meeting at 3:45 pm. Seconded and passed.