



Your Role in Committees

The ASABE Way

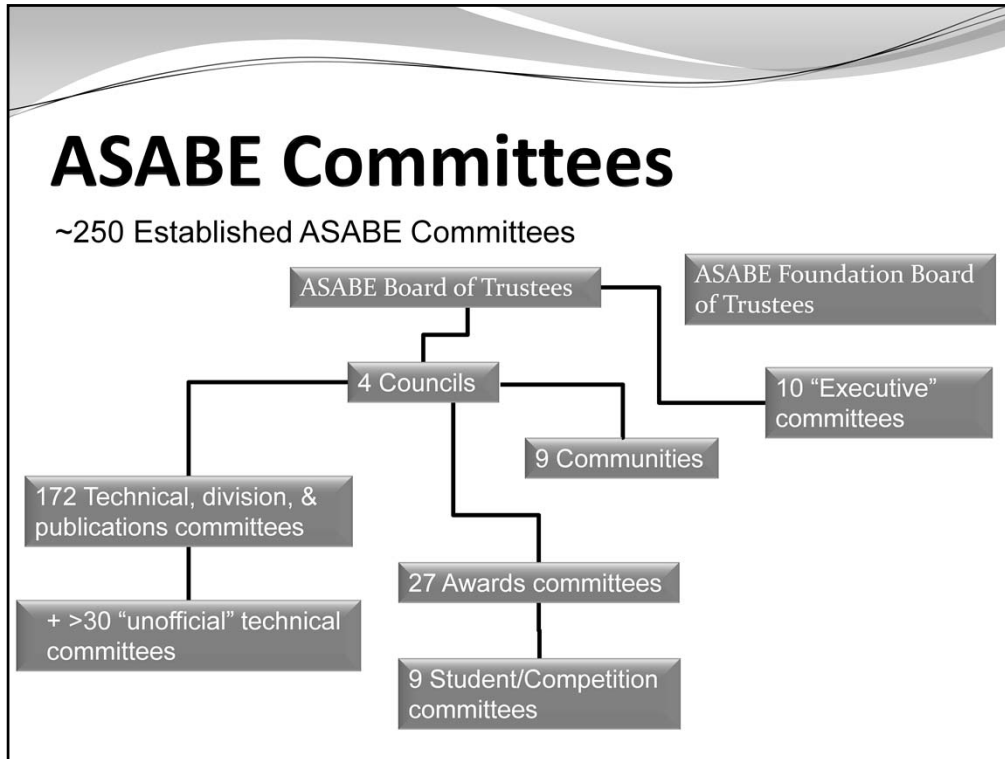
ASABE Staff

Thanks to Scott Cedarquist, Carla VanGilder, Ted Tees, Doug Durant, others



Welcome!

- General committee information
- Your role as a committee member and officer
- Resources
- What we (staff) need from you
- Standards-specific information



Society is separate from Foundation

Board of Trustees oversees councils and "Executive" committees

Councils oversee other committees and communities

Some committees are not standing ASABE committees – standards development working groups, subcommittees that are not published, etc.

Point being that a relatively few staffers are responsible for a large number of committees, and depend heavily on you, the ASABE volunteer for updates and expertise

Your role as a:

- Committee member
 - technical and/or leadership expertise
- Member of ASABE
 - recruitment/outreach
- Committee officer
 - leadership
 - liaise with ASABE staff
 - record keeping
- Non-voting (observing) member
 - technical expertise

Staff looks to you as a technical expert to:

- help recruit new members,
- reach out to other organizations and companies,
- lead committee and Society activity,
- update staff on activities and rosters,
- submit minutes and records

Resources

Staff

Board and Executive – Darrin, Jessica, Directors

Councils – Directors

Awards – Carol

Publications – Donna, Sandy

Technical and Standards – Scott, Travis, Carla, Ted

Forums – every committee has one

Website

Other members

Resources to help with committee activities and questions: (note, these notes apply to this page and the next

STAFF

Other Society leadership

Online resources for committee work:

Forums – communication, document sharing, balloting

Committee rosters on members-only portion of website

Technical Expertise Database – finding experts to work on activities, speakers, etc.

Looking up contact information for individual members

Standards development tools on Standards page

Using Forums

- 1 Mouse over "Quick Links" on home page
- 2 Click "Forums"
- 3 Login w/normal ASABE login and password
- 4 Click the link for your committee
- 5 Choose either a conversation thread or a choice from "list options"

ASABE - eforums

available links	threads	posts	members	last post
ASABE - Ag Quality Management Foundation	8	17	4	ASABE Proposed by Dr. ... May 25, 07 - 02:02 PM [Last Post]
Alabama Section of members	4	4	79	2010-03-23 Register for ... Apr 16, 07 - 12:22 PM [Last Post]
Alabama Section Officers	1	1	9	ASABE Section Forums ... Mar 26, 07 - 08:02 AM [Last Post]
Arkansas Section of members	0	0	71	Forum is empty
Arkansas Section Officers	2	2	1	arkansas college discus ... Mar 23, 07 - 12:12 PM [Last Post]
Arizona Section of members	1	1	79	ASABE Register Forum ... May 16, 07 - 7:22 AM [Last Post]
Arizona Section Officers	1	1	4	ASABE Section Forums ... Mar 26, 07 - 08:02 AM [Last Post]
ASABE Standards	3	3	24	ASABE ... Apr 26, 07 - 03:08 PM [Last Post]

ASABE - eforums

threads	posts	last post
2	2	May 26, 07 - 10:47 AM [Last Post]
0	0	May 25, 07 - 02:02 PM [Last Post]
1	1	May 15, 07 - 03:58 PM [Last Post]
1	1	May 14, 07 - 12:58 PM [Last Post]
0	0	May 11, 07 - 02:22 PM [Last Post]
0	0	May 5, 07 - 02:02 PM [Last Post]
0	0	Apr 2, 07 - 02:04 AM [Last Post]
0	0	Mar 17, 07 - 09:21 AM [Last Post]
0	0	Mar 5, 07 - 09:54 AM [Last Post]
1	1	Feb 26, 07 - 03:08 PM [Last Post]

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Other tools

Website

- Committee rosters
- Technical Expertise Database
- Looking up individual members
- Standards Development Tools
- Awards information



You are a resource for staff

Expertise

Rosters – officers (esp. Chair) are our points of contact

Records

Updates– Remember, communication is ineffective if we don't
have contact information

Feedback

Opportunities in Pittsburgh

Training

 this session

 International Standards training

Standards Booth

Staff is open for ideas for training needs for the future

International Standards training will focus on becoming an effective TAG participant

ASABE Standards Staff will be available periodically at the ASABE Standards booth in the exhibit hall throughout this meeting

Standards committee membership & involvement

Observing vs. voting membership

Your expertise is valued, even if you are not a voting member

For committees that do many standards – if you are not an expert on a specific topic, abstaining can help us meet requirements

People who just want to be kept informed of activities can be non-voting members

Receive all committee communications through ASABE Web Forums

Can still provide input on ballots, but if you do not vote, your non-vote does not count against our numerical requirements



Standards Committees

The importance of records - **a future audit depends on your diligence**

ASABE staff **MUST** do all formal balloting

Timely responses are key – voting and addressing comments

What seems like a headache prevents worse pain later

Several findings in the 2010 ANSI audit of the ASABE Standards Program dealt with a committee that did its own balloting, and did not keep records of voting;

Also, same committee did not record the responses from the dissenting voters when addressing comments

Timely responses will keep the topic fresh in everyone's mind and make it easier to reconcile. Also reduces the need for filing paperwork with ANSI.

A little work and effort now will prevent a major problem later.

Emerging Topics

Anhydrous Ammonia
Post frame
Aquaculture
Solid biofuels



Several topics have increased activities over the past several months:

Safety for anhydrous ammonia application equipment

Revisions and new standards activity in post-frame nomenclature and material properties

Aquaculture is a new ISO activity

Solid biofuels continues to be a “hot” topic in ASABE and ISO

International Opportunities

ISO/TC 23

Increased activities in ISO/TC 23/SC 6
(Application Systems) & SC 19 (Agricultural Electronics),

ISO/TC 234 (Aquaculture)

ISO/TC 238 (Solid Biofuels)

IEC 61H (Safety for Electrically-operated Farm
Appliances)

Blending international and ASABE Activities

SC 6 is application systems

SC 19 is electronics for agriculture

TC 234 is aquaculture (see prior slide)

TC 238 is solid biofuels (see prior slide)

IEC 61H is safety of electrically-operated farm appliances

ASABE goal is to reduce duplication of effort and make certain that Society standardization activities align with international standardization activities whenever possible

Access to Standards

Currently members receive as benefit – may change
in near future

Funding

Copyright

Value

Database

Member Input

Funding of the Standards Program is being discussed – currently allow free access to standards for members of ASABE

How much value does that add to your ASABE membership?

Copyright violations may be occurring,

Perceived value of something “free” is lessened,

Discussions of providing a database of standards that apply to specific products – for sale

May also be moving towards electronic-only – i.e., no book

PE Exam and other hard copies needed?

May do “A-packs” – groups of standards in a binder that are related – for sale

Requesting input from members

Summary and questions

Use your resources - staff, leadership, tools

Each Established Committee has a Forum

Other tools for committees (website etc.)

A committee is not a committee without a roster and the prerequisite roster updates

Training

The importance of records - a future audit depends on your diligence

How standards are provided, the future and you